

Port of Bandon  
Regular Commission Meeting  
March 28, 2024, 5:00 pm  
Bandon Public Library  
Bandon, OR

Commissioners Present: Reg Pullen, Donny Goddard, Don Starbuck, Wayne Butler, and Rick Goche  
Staff: Jeff Griffin - Port Manager, Josh Adamson – Port Specialist, Shawn Winchell – Harbormaster  
Guests: Dino Kummelehne, John Towne

Commissioner Pullen opened the meeting at 5:00pm

Commissioner Pullen asked for a motion to approve the consent calendar. **A motion was made by Commissioner Goddard. Commissioner Goche seconded the motion. Motion passes unanimously.**

Commissioner Goche gave a brief presentation on his trip with Pacific Northwest Waterways Association's Mission to Washington D.C. to help lobby for port projects and initiatives. Commissioner Goche was able to speak to local and federal representatives about dredging, jetty repair, restoration of the Coquille River Lighthouse and the uninhabitable current Coast Guard Station and maintenance of the property.

Josh briefed the Commission on purchasing marina management software that will replace old methods used for taking moorage. MarinaGo is a management software from Scribble that includes a visual map, invoicing, group emailing and slip management. The initial cost was \$3,000 and has an annual cost of \$1,400 per year. This will reduce the amount of paperwork and time spent used to provide moorage.

A log had hit one of the piles under Weber Pier knocking it out of its cap. Shawn has communicated with West Coast Contractors to help assist in the repair. Jeff requested spending authority for a contract to repair the pile as well as make additional needed repairs to the pier. **Commissioner Starbuck made a motion to authorize Jeff to spend up to \$20,000 to West Coast Contractors in the repair of the pile located on Weber Pier. Commissioner Butler seconded. Motion passes unanimously.**

The Port has signed an agreement with Oregon Department of Fish and Wildlife for the 2024 Cormorant hazing season. Daniele Boone has been contracted by the Port to perform the hazing. James Lawonn from O.D.F.W. and Daniel stopped by the office to go over details.

Bellingham Marine gave a quote back for the construction of a security gate. Shawn has reached out to Mike Greyhek who is a local and can fabricate a gate at reduced cost. Josh will investigate locking mechanisms.

**Port Manager's Report:**

Electrical work for the marina was proposed to be delayed until August however, needed components showed up as needed and delay is no longer. Jeff is looking into installing braces on 30-foot fingers like the 40-foot ones have as added support. The concrete breakwater is state of the art and prevents wave attenuation in the marina.

The curtain drain in the boat launch was completed. All precast plates are installed with 5 pours of concrete to complete the top ramp.

The City of Bandon had delayed the staff review for the High Dock Harbor Office and the Port is awaiting zoning compliance to deliver to the county building code office. With zoning compliance, H.G.E. will deliver drawings to the county.

The Port had to reapply to the City for the approval of paving the gravel lot at the Fisheries Building with the landscape design to include the Washed Ashore sculpture, tide pools, pedestrian walkways, and possible aquaculture. The Port has \$175,000 secured for the project and could begin work this fall.

**Staff Report:**

Shawn and crew have completed all garage doors to original historic specifications. Dave Milton scheduled his retirement for the end of March. The Port has an ad out to fill the position. Jeff Holiman will be promoted to Maintenance II.

**Public Comment:**

Dino thanked the Port for its professionalism. Wayne asked about bathrooms/showers at the High Dock Harbor Office and if used for transient boaters. John Towne had questions about door height and cost savings. John also thanked the Port for being able to broadcast on Zoom despite recent issues with the program and logging in.

Regular Meeting was adjourned at 6:30pm

Respectfully submitted by

Joshua Adamson