

Port of Bandon
Regular Commission Meeting
August 25, 2022, 5:00pm
Bandon Public Library & via ZOOM
Bandon, OR

Commissioners Present: Wayne Butler, Reg Pullen, Donny Goddard, and Rod Taylor
Staff: Jeff Griffin - Port Manager, Josh Adamson - Project Manager, Kathy Reed – Finance Director,
Shawn Winchell - Harbormaster
Guests: John Towne, Lori Osborne, Dino Kummelehne, Roger Straus

Commissioner Pullen opened the meeting at 5:00pm
Commissioner Pullen asked for a motion to approve the consent calendar. **A motion was made by Commissioner Taylor. Commissioner Butler seconded motion. Motion passes unanimously.**

Jeff requested adding an item to public contracts and purchasing. Kathy Reed asked that Joshua Adamson be removed as administrator and point of contact for QuickBooks software for the Port of Bandon. Josh was put as administrator 4 years ago when Linda left and since Kathy is the Finance Director, she needs credentials for QuickBooks. **Commissioner Taylor made a motion to have Josh removed as administrator and point of contact for QuickBooks and add Kathy Reed as Administrator and main point of contact. Motion seconded by Commissioner Goddard. Motion passed unanimously.**

The Port Economic Development Fund (PEDF) has formally concluded and will transfer funds to the Port Reserve Fund for use in funding the Marina Redevelopment Project. The Port will receive approximately \$530,000, the remainder of liquid funds, and the Port will hold approximately \$550,000 in long term notes receivable with monthly payments of approximately \$6,000 per month. There will be a check transfer ceremony on September 7th at 10:00am. A press release is being drafted explaining the program. what it did, what it was supposed to do, and the Ports plans with the funds historically and going forward. The Port will investigate and pursue re-starting a new loan fund in the future.

The bid solicitation will go out tomorrow for the Marina Redevelopment Project. Ads have been placed on the website, the Oregon Daily Journal of Commerce, and the World Newspaper. Closing time for Bids will be October 17th with bids being unsealed and read the following day. This project will be a design-build with the contractor collaborating with their engineer to complete the 30% design started by PND Engineering.

The USACE Maintenance Dredging FY23 Senate Energy and Water Appropriations budget was shared showing the Coquille River receiving a Senate Base Amount of \$574,000 with an earmark of \$320,000 in additional funds for studies to repair the North and South jetties.

State Permits have been obtained for dredging in the basin. Federal permits have yet to be approved. There was a 10-year request on the permits which would allow dredging to occur now and again in 8 or 9 years. The USACE is taking another look at the discharge areas and may have concerns about the flow

lane with the volume of sediment discharged during the project and the pipes inside the navigational channel. The Port was transparent in the bid solicitation about permits currently obtained and those pending.

Oregon State Marine Board has encouraged the Port to apply for funding for the Launch Ramp Renovation. Most of the funding would be covered by OSMB and U.S. Fish and Wildlife Service. Funding would go to replacing the board floats, widening, and extending the ramp and possibly dredging.

Oregon Department of Fish and Wildlife as approved the MOA with the Coquille Indian Tribe for proposed joint conservation in chinook salmon restoration. After reading the press release it was discovered there were other rights and provisions granted to the Coquille Tribe that were not part of the understanding in the support from the Port of Bandon. Commissioners asked Jeff to invite Coquille Tribe Executive Director Mark Johnston to attend the next meeting to help clarify.

Staff Report:

The second garage door has been completed. Wood is being prepared for the lower shop doors. New benches and tables are being constructed for the boardwalk as some have developed rot. The new work boat was used to remove a log from the marina. The new boat is easier to handle and maneuver. Some monthly and 6-month moorage holders have been switching to annuals. The Farmer's Market is going well. Lori was able to bring in a temporary partition between Farm and Sea and the Farmers Market. The Port applied with the City of Bandon planning dept to scale back Fridays start time of 11:00am back to 10:00am. The planning dept granted the request.

Commissioner Butler briefed on the high use of the new Pullen Pier.

Public Comment: Roger asked about the status of the lighthouse and the lease extension option with Oregon State Parks and the USACE. Jeff stated State Parks has been holding off to sign and is looking into all options. Roger shared a story of trying to deliver a letter from the Lighthouse Keepers group to state representatives and officials. Dino asked about Port meetings time, date, and locations.

Commissioner Pullen adjourned the meeting at 5:50pm.

Respectfully submitted,

Joshua Adamson