

Port of Bandon
Regular Commission Meeting
July 28, 2022 5:00pm
Bandon Public Library & via ZOOM
Bandon, OR

Commissioners Present: Wayne Butler, Reg Pullen and Donny Goddard
Commissioners Absent: Rick Goche and Rod Taylor

Staff: Jeff Griffin - Port Manager, Josh Adamson - Project Manager, Kathy Reed – Finance Director,
Shawn Winchell - Harbormaster

Guests: John Towne, Lori Osborne, Jerry Ganta, Eileen Quinn, Rod Knoebel, Diane Mathews, Don
Starbuck

Commissioner Pullen opened the meeting at 5:00pm

Commissioner Pullen stated he may have a conflict of interest with the topic covering the Coquille
Indian Tribe MOA.

Commissioner Pullen asked for a motion to approve the consent calendar. **A motion was made by
Commissioner Goddard. Motion was seconded by Commissioner Butler. Motion passes unanimously.**

Jeff stated that the Coquille Indian Tribe item on the agenda was a request per Commissioner Goche.
Commissioner Goche was absent at this time. The item was asked to be moved on the agenda pending
Commissioner Goche's late arrival.

As per local contracting rules, the Port is holding a hearing on a resolution and findings of fact declaring
the Marina Redevelopment Project exempt from a competitive bidding related criteria authorizing the
design-build form of contracting for the project. The Port put an advertisement in the Oregon Daily
Journal of Commerce and received no inquiries. The public hearing was opened by Commissioner Pullen
at 5:06pm. The public was asked for comment. Hearing none, the hearing was closed at 5:07 pm.
**Commissioner Goddard made a motion to approve Resolution 2022-05. Commissioner Butler
seconded. Motion passed unanimously.**

The Port purchased a new work boat from a private party for \$14,500. This boat will replace the
previous jet propelled work boat that was sold to the Coquille Indian Tribe. The Coquille Tribe will be
using the jet propelled boat for bass electroshocking to help with salmon fry predation.

Jeff signed a contract with H.G.E. Engineering for design work for the new High Dock admin building for
the Port of Bandon.

A contract with Department of Administrative Services for the same project was also signed. This contract was to receive a grant in the amount of \$576,000. Quarterly and annual reporting of grant funds is required in the contract.

A small services contract with TJP engineering was signed to begin work on the water delivery system for the urchin ranch proposal. Grants have been received from Wild River Coast Alliance and Oregon Coast Visitors Center. Port is evaluating a site for water delivery originating under Weber's Pier and running along the shoreline to tanks that could be located on the outside of the Bandon Fisheries Building. Jeff gave a couple examples of marine centers that use a flowthrough system instead of recirculating.

Clay Davis of Davis Insurance Services, LLC who is the Port of Bandon's registered agent of insurance is retiring. The Port has drafted a letter to send thanking Clay for his 25 years of service with the Port. Special Districts of Oregon has recommended several companies of reference. Port staff interviewed WHA Insurance Agency and Abel Insurance Agency. Staff are recommending WHA. **Commissioner Butler made a motion to accept the resignation of Clay Davis and Agent of Record for Insurance and contract with WHA Insurance Agency as the Port of Bandon's insurance agent of record. Commissioner Goddard seconded. Motion passes unanimously.**

NW Hydro-Survey has delivered new bathymetric surveys for the sport basin and marina. Data confirms previous thoughts on depths done by Port staff. Dredging depths and needs for removal of cubic yard vs. cost were discussed. Commissioner Butler suggested looking into previous pre and post dredging reports to determine absolute need of cubic yard removal to reduce possible high costs of dredging.

Staff hosted a meeting and introductions with Coast Guard Station Coos Bay Master Chief Scott Slade. Bar concerns were addressed after recent accident and expanded signage for sport basin and marina were discussed. Commissioner Pullen feels the Bar Closing light currently is in the wrong location and needs moved. **Commissioner Goddard made a motion directing staff to draft a letter to send to Master Chief Slade with requests to signage and placement of signage to better inform boaters of the dangers on the Coquille River Bar. Motion seconded by Commissioner Butler. Motion passes unanimously.**

Staff Report:

New benches have been installed on Pullen Pier.

A boat recently partially sank in the marina. The exact cause was unknown, but water had flooded in from the transom area. Berry Brothers Construction was hired by vessel owner to salvage. Port provided tow and lift bag services.

Garage doors on Historic Coast Guard Building are progressing. Working on installing second door.

Cardboard boat races were a big hit with spectators but participation was low compared to 2019.

A office suite swap between tenants in 2D and 2E will take place October 1. The Coquille Tribe in 2E is requesting bigger space and will trade offices with Mark Silberstein.

The Farmers Market is going well. Lori and Josh are working together to provide live music on a regular schedule. Tourist traffic is picking up with hotter weather inland.

Public Comment: Lori stated the 4th of July boat races had a huge turnout and gave kudos to the Port.

Jeff asked Rod Knoebel to give a quick update on the hatchery program. Informative signage was asked to be placed on Pullen Pier.

Commissioner Pullen adjourned the meeting at 5:42pm.

Respectfully submitted,

Joshua Adamson