

Port of Bandon
Regular Commission Meeting
February 17, 2022, 5:00pm
Via ZOOM
Bandon, OR

Commissioners Present: Reg Pullen, Rick Goche, Donny Goddard, and Wayne Butler

Commissioners Absent: Rod Taylor

Staff: Jeff Griffin - Port Manager, Josh Adamson - Project Manager, Shawn Winchell – Harbormaster

Guests: None

Commissioner Pullen opened the meeting at 5:03pm.

Commissioner Butler made a motion to approve the Consent Calendar. Motion seconded by Commissioner Goddard. Motion passes unanimously.

Jeff summarized the audit report for FY2021-2022 prepared by Grimstad and Associates. The audit went well. Grimstad and Associates were helpful and efficient. Jeff noted revenues and expenses remained within the existing budget requirements, except for the General Fund under Materials and Services by \$99,777. This was due to State monies received for Covid relief that were pass through relief for small businesses in the form of grants through CCD.

A grant agreement for the Coronavirus State Fiscal Recovery Fund contract number 8133 was presented - the agreement for the \$2.8 million for the Marina Redevelopment Project. The Port completed due diligence of the legal document through professional legal and insurance reviews. The completion date for the project under the grant agreement is June 30, 2024.

Commissioner Goche made a motion to authorize Jeff to sign on the Commissioners behalf the Agreement for Contract Number 8133 in the amount of \$2.8 million for the Marina Redevelopment Project. Commissioner Butler seconded. Motion passed unanimously.

Jeff informed of another grant through U.S. Fish and Wildlife and the Oregon State Marine Board in the amount of \$700,000 with a match contribution of \$200,000 from the Wild River Coast Alliance. Port Staff developed the grant application back in November 2021 and the application has gone through and advisory committee review process. The application is now on the director's desk in Washington D.C. waiting for final approval. The application for the project scored well above the funding threshold compared with other projects in the cycle.

Billeter Marine has finished all in water work for the ADA fishing pier before the in-water work window deadline. Final work is being completed for the decking and the approach ramp. Commissioner Butler commented that the pier is already bringing in Steelhead as he saw some close by the other day.

Preliminary work has begun on the drafting of the FY2022-2023 budget. Jeff expressed the need for Budget Committee members and asked if each Commissioner would like to personally solicit a public member to join the Committee.

Work has begun coordinating the 2023 Boardwalk Art Show. This year's theme is "Natural Wonders of the South Coast"

The annual PNWA Mission to D.C. will be virtual this year. Commissioner Goche and Jeff plan to attend in March. The Army Corps of Engineers has ranked the Jetty Project as a high priority. Jeff and Commissioner Goche will be lobbying at the event for Port projects. There was Commissioner discussion on the public input from last meeting about view blockage of the lighthouse by jetty repairs.

Staff Reports:

- Tony's Crab Shack received some repairs to the building with cedar siding replacement.
- Shawn has ordered the necessary cedar posts and cable for the railing for the ADA Pier and approach ramps.
- Two more garage doors for the Coast Guard Building will be going into the paint booth and soon to be installed.
- A vessel was removed from the marina due to excessive bilge pump concerns.
- Cleaning and removing of items were completed at the OTM building.
- The apron on the west end of the Coast guard building driveway will be repaired on March 7th with an observer from the Coquille Indian Tribe present.
- The Farmers Market materials are now available. Josh will hold a vendor meeting on February 22nd to address changes in this year's policies and procedures.
- Lori and Barry Osborne have submitted a preliminary proposal requesting to lease a portion of the North side of the OTM building.

Public Comment

- None

Meeting was adjourned at 5:37pm

Respectfully submitted by Joshua Adamson