



AGENDA

Port of Bandon
 Regular Commission Meeting
 & Budget Hearing
 May 25, 2023, 5:30pm
 Bandon Public Library
 Bandon, OR and via ZOOM
www.portofbandon.com/meetings
 for details

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A.	Consent Calendar		
i.	April Minutes	Commissioners	A-C
ii.	April Financials	Commissioners	D-N
B.	Presiding Officer and Commissioners Comments		
C.	Public Hearings		
i.	FY2023-2024 Budget Hearing	Commissioners	Verbal
	Open Hearing		
	Hear Public Comment		
	Close Hearing		
D.	Ordinances and Resolutions		
i.	Resolution 2023-06 Annual Budget Adoption	Jeff/Commissioners	1
E.	Public Contracts, Grants and Purchasing		
i.	4C's Environmental - Fuel Tank Repairs	Jeff/Commissioners	Verbal
F.	Port Managers Report		
i.	Marina Update	Jeff/Commissioners	Verbal
ii.	Boat Launch Update	Jeff/Commissioners	Verbal
iii.	High Dock Update	Jeff/Commissioners	2
iv.	Kelp Mural	Jeff/Commissioners	Verbal
v.	Revised BOEM Call Area	Jeff/Commissioners	3
G.	Port Staff Reports		
i.	Harbormaster	Shawn/Commissioners	Verbal
ii.	Events/Leases/Moorage	Josh/Commissioners	Verbal
H.	Public Comment		
I.	Adjournment		

NOTES:

Port of Bandon
Budget Committee Hearing &
Regular Commission Meeting
April 27, 2023, 5:00 pm
Bandon Public Library & Via Zoom
Bandon, OR

Commissioners Present: Reg Pullen, Donny Goddard, Rick Goche, Wayne Butler, and Rod Taylor
Budget Committee Members: Don Starbuck, Wade Lester, Roger Strauss
Staff: Jeff Griffin - Port Manager, Josh Adamson - Project Manager and Shawn Winchell - Harbormaster
Guests: John Towne, Jerry Ganta, Lori Osborne, Nikkol Fletcher, and Dino Kummelehne

Commissioner Pullen opened the meeting at 5:00pm

Commissioner Pullen asked for a motion to approve the consent calendar. **A motion was made by Commissioner Butler. Commissioner Goche seconded motion. Motion passes unanimously.**

Commissioner Goche gave an update on his recent lobbying trip to Washington D.C. with Pacific Northwest Waterways Association. Goche stated this trip was more of a thank you tour as many projects were in the works. He met with recently elected Rep Val Hoyle who's chief of staff recently worked with her predecessor DeFazio.

Resolution 2023-04 authorizing a grant for funds from Oregon Parks and Recreation to assist with construction of public restrooms for the new High Dock Building was presented. **Commissioner Goddard made a motion to approve Resolution 2023-04 Authorizing an application for grant funds. Commissioner Butler seconded. Motion passes unanimously.**

Resolution 2023-05 Authorizing a supplemental budget for FY22-23 was presented. The Port of Bandon realized an unanticipated grant resource totaling \$671,850 from the Oregon State Marine Board for the purpose of acquiring boarding floats for the boat launch. The Port has the need to spend the unanticipated revenue during the fiscal year ending June 30, 2023. A supplemental budget is needed when new revenue and/or expense exceeds 10% of a budget category. **Commissioner Goche made a motion to approve Resolution 2023-05. Commissioner Taylor seconded. Motion passes unanimously.**

Jeff discussed sub grant agreement #043-23 between the Port and Oregon Department of Fish and Wildlife in the amount of \$1,000,000 of federal USFWS funds for the purpose of the boating facility improvements.

Jeff has submitted a 2023-25 Capital Funding Request to our state representative and OPPA in the amount of \$448,690 for dredging purposes. This funding source has evolved after Jeff's visit with the Port of Brookings Harbor and after talking with Oregon Public Ports Association.

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Jeff has submitted a Letter of Interest to Wild Rivers Coast Alliance for funding of the Launch Ramp Project. After the letter was submitted, Jeff was invited to apply for the grant in the requested amount of \$100,000.

At 5:15pm Commissioner Pullen introduced and opened the Budget Hearing. There was no public testimony. **A motion was made by Commissioner Goddard to accept the current slate of budget committee members. Motion seconded by Commissioner Taylor. Motion passes unanimously. A motion was made by Budget Committee Member Starbuck to elect Roger Straus as Budget Committee Chair. Lester seconded the motion. Motion passes unanimously.** Port Manager Griffin read the budget message. Commissioner Goche asked where the \$2.8 Million allocated in the Capital Fund came from. Jeff explained it originated from the Oregon Legislature via the federal American Rescue Plan Act funds. Lester asked if there was fear over losing the approved but not yet allocated funds from the Oregon Marine Board. Jeff responded there is a slight risk but the Marine Board budget process has gone well and we don't anticipate any problems. Straus commented that the general fund starting budget is lower than last year, and asked if the lower amount was due to a transfer to the reserve fund. Jeff confirmed that was the case. There was a brief discussion on the proposed High Dock building and future construction. **A motion was made by Wade Lester that the Budget Committee of the Port of Bandon approve the budget as presented for the 2023-2024 fiscal year. Motion was seconded by Don Starbuck. Motion passes unanimously.**

A motion was made by Roger Strauss that the Budget Committee of the Port of Bandon approve the property taxed for the 2023-2024 fiscal year at the rate of \$0.3249 per \$1,000 of assessed value for the permanent tax levy. Motion was seconded by Wade Lester. Motion passes unanimously.

Budget Hearing was closed at 5:31pm and Regular Meeting continued.

Jeff is hoping to see 90% drawings of the marina from KPFF in the next few days. There have been some questions about dredge disposal, fire flow, and power transformers. The current state of the marina is about 40 years old and out of code. There is much to do with the new design to incorporate all new code standards.

The land use for the high dock building is awaiting city approval. City planning concurred the use is an outright permitted use, but still requires land use review. There is a 30 day process from city planning. Port can work on construction drawings and building code permits when city land use approval is granted.

The Port of Coos Bay is asking for a letter of support in the development of Pacific Coast Intermodal Port. A lease agreement with NorthPoint Development has been executed for the future development of a container facility on the North Spit of the Coos Bay harbor. This development will result in construction of a state-of-the-art, rail served maritime Port capable of processing over 1 million containers annually. Landside movement of goods will almost exclusively utilize freight rail transport to aid in efficiency, cost effectiveness, and a reduction of greenhouse gas emissions over trucking. There was a discussion of environmental disturbances with this Project. Commissioner Pullen stated his

conflict of interest as he is contracted by the Coquille Indian Tribe who oppose the project so he will not vote.

Commissioner Taylor made a motion to send a support letter to the Port of Coos Bay in support of the PCIP project. Commissioner Goddard seconded. Commissioner Pullen abstained. Motion passes with 4 in favor, one abstention.

Staff Report:

New light fixtures were installed at the crab dock and Weber Pier to match Pullen Pier. A 10x10 section on the charter dock was repaired from rotting lumber. Gorse abatement continues. A concrete slab is proposed to be poured behind the Coast Guard Building for aquaculture purposes. The urchin raceways are going well. Commissioner Goche made some comments about feeding urchins carrot peelings to change the uni color. Boardwalk Art Show is around the corner with boards being hung in 2 weeks. All boaters have been informed of the marina closure and are making arrangements at other Ports for short term moorage.

Commissioner Butler asked Jeff to inform about a recent meeting with Coast Guard. Representatives from Columbia River, Coos Bay and District attended the preseason meeting detailing staffing issues, recruitment shortages, season SARDETs being scaled back and various security concerns to be addressed. Commissioner Goche suggested a press release be sent out.

Public Comment: Lori stated it was sad to hear the Coast Guards position. She expressed some public involvement might help. Her grand opening for the Warehouse and Farmers & Artisans market will be May 5th. Dino asked about a step approach to dredging and what it means.

Commissioners thanked Kathy for preparing the budget.

Regular Meeting was adjourned at 6:10 pm

Respectfully submitted by

Joshua Adamson



PORT OF BANDON

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RESOLUTION NO. 2023 - 06 2023 - 2024 ANNUAL BUDGET ADOPTION

RESOLUTION ADOPTING THE BUDGET

NOW BE IT RESOLVED that the Board of Directors of the Port of Bandon hereby adopts the budget for the fiscal year 2023– 2024 in the total amount of \$10,541,022. This budget is now on file at the office of the Port of Bandon.

RESOLUTION MAKING APPROPRIATIONS

BE IT RESOLVED that the amounts shown below are hereby appropriated for the fiscal year beginning July 1, 2023, for the following purposes:

<u>General Fund</u>		<u>Capital Projects Fund</u>		<u>Reserve Fund</u>	
Personnel Services	525,000	Material & Services		Materials & Services	8,818
Materials & Services	338,000	Capital Outlay	2,304,162	Capital Outlay	6,800,650
Capital Outlay	203,293	Transfers			
Transfers	361,099				
Total	<u>1,427,392</u>	Total	<u>2,304,162</u>	Total	<u>6,809,468</u>

Total APPROPRIATIONS, All Funds:	\$10,541,022
TOTAL ADOPTED Budget	\$10,541,022

RESOLUTION IMPOSING THE TAX

BE IT RESOLVED that the following ad valorem property taxes are hereby imposed upon the assessed value of all taxable property within the district for the tax year 2023 - 2024:

1. In the amount of \$0.3249 per \$1,000 of assessed value for permanent tax rate.

RESOLUTION CATEGORIZING THE TAX

BE IT RESOLVED that the taxes imposed are hereby categorized for purposes of Article XI section 11b as:

General Government Limitation

Permanent Rate Tax \$0.3249 per \$1,000

The above resolution statements were approved and declared adopted on May 25, 2023.

Reg Pullen, President

Donny Goddard, Vice President



Jasper Park
117G

LRV: 9
Hex: #016362
RGB: 1, 99, 98
CMYK: 99, 0, 1, 61

COLOR TO MATCH PICNIC SHELTER AND LIGHT FIXTURES



