



AGENDA

Port of Bandon
 Regular Commission Meeting
 July 27, 2023, 5:30pm
 Bandon Public Library
 Bandon, OR and via ZOOM
www.portofbandon.com/meetings
 for details

			PAGES
A.	Consent Calendar		
i.	June Minutes	Commissioners	A-B
ii.	June Financials	Commissioners	C-M
B.	Presiding Officer and Commissioners Comments		
i.	Oath of Office	Commissioners	Verbal
ii.	Election of Officers	Commissioners	Verbal
C.	Port Managers Report		
i.	Marina Update	Jeff/Commissioners	Verbal
ii.	Boat Launch Update	Jeff/Commissioners	Verbal
iii.	Dredging/Eel Grass Mitigation	Jeff/Commissioners	Verbal
iv.	Moore Mill Mariculture	Jeff/Commissioners	Verbal
D.	Port Staff Reports		
i.	Harbormaster	Shawn/Commissioners	Verbal
ii.	Events/Leases/Moorage	Josh/Commissioners	Verbal
E.	Public Comment		
F.	Adjournment		

NOTES:

Port of Bandon
Budget Committee Hearing &
Regular Commission Meeting
June 22, 2023, 5:00 pm
Bandon Public Library & Via Zoom
Bandon, OR

Commissioners Present: Reg Pullen, Rick Goche, Donny Goddard, Wayne Butler

Commissioners Absent: Rod Taylor

Budget Committee Members: Don Starbuck

Staff: Jeff Griffin - Port Manager, Josh Adamson – Port Specialist and Kathy Reed – Finance Director

Guests: Don Starbuck, Lori Osborne, Joe Slack

Commissioner Pullen opened the meeting at 5:32pm

Commissioner Pullen asked for a motion to approve the consent calendar. Jeff detailed an amendment to the financials stating previous months Check Transaction sheet was placed in the agenda packet instead of current month. **A motion was made by Commissioner Goche. Commissioner Goddard seconded the motion. Motion passes unanimously.**

Griffin reported on the following:

The Port has contracted with Ken Williams who is experienced with water systems to help automate the mariculture tanks. The contract is for \$2,500 and is grant funded.

Hatfield Marine Science Center in Newport donated a surplus aquarium tank to the Port. The tank is 16 feet long and 1" thick plexiglass. Possible uses for the tank include display at the Fisheries Building or holding for commercial urchin sales.

Pacific Ag is assisting with upgrading the intake system for the mariculture tanks. The upgrades include pumps, water intake screens to meet N.O.A.A. and O.D.F.W requirements. The upgrades will cost \$3,500 and is grant funded.

The Port is awaiting approval from the City of Bandon on the zoning and land use applications for the Port Admin building located on the High Dock. Joe Slack from HGE Architects was in attendance to explain once the Port had City approval, the next steps would be to draft construction documents. A fee schedule for needed documents was shown and Jeff asked for approval of the fees. He advised that he needs to run the contract with HGE and the Port by legal before signing. **Commissioner Goddard made a motion authorizing Jeff to approve the fee schedule with HGE Architects. Commissioner Butler seconded. Motion passes unanimously.**

Six floats have been delivered by Topper Industries for the boat launch project. Floats will be stored at the Moore Mill property. Float design was created by Oregon State Marine Board and are same design

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as floats located at Bullards State Park. A kiosk in the designs was discussed on signage and location. Commissioners wondered if Bullards had been contacted to extend floats being pulled due to launch ramp project to mitigate launching in Bandon.

90% design for the Marina Redevelopment were shown. The plans do not include the docks being built by Bellingham Marine. The City has been very helpful with electrical needs/issues and Jeff was told by City Electric that transformers are hard to come by right now but the City has a few in the inventory for the Port project to upgrade system to the marina.

Legislative update: Jeff was informed earlier in the day that requested funds for dredging were not included in the State end of session funding bill.

As requested by Commissioner Goche, Josh reached out to the Coast Guard to draft a press release depicting the issues with this year's season. A press release has been posted to the Port's website.

The Kelp Forest mural that was being painted by Vicki Affatati and local students and artists was installed on the Fisheries Building Tuesday. There was a small unveiling where grantors and artists were invited and an explanation from Vicki and Jeff describing how the project came to fruition.

Staff Report:

Four ideas of trophy fish signs were discussed from the packet. Commissioners discussed which one looked best and possible locations if the Port were to build and install. Preference for Newport's given. Commissioner Goche mentioned to consider backdrop locations. Commissioner Goddard suggested the backdrop of the lighthouse off Weber's Pier.

Josh presented the newly sculpted Pullen Pier sign. The Port contracted with Scott Jackson, a local sign maker to create an updated sign like Weber's Pier.

Public Comment: Lori asked about contacting Bullard's to extend pulling floats into November. Commissioner Butler asked about the status of the public restrooms with the Port Admin Building. The Port will shell out the restrooms and continue looking for funding.

Regular Meeting was adjourned at 5:53pm

Respectfully submitted by

Joshua Adamson