

Port of Bandon  
Regular Commission Meeting  
July 25, 2024, 5:00 pm  
Bandon Public Library  
Bandon, OR

Commissioners Present: Reg Pullen, Don Starbuck, Wayne Butler, and Rick Goche  
Staff: Jeff Griffin - Port Manager, Josh Adamson – Port Specialist, Shawn Winchell – Harbormaster  
Guests: John Towne

Commissioner Pullen opened the meeting at 5:02pm

Commissioner Pullen asked for a motion to approve the consent calendar. **A motion was made by Commissioner Starbuck. Commissioner Butler seconded the motion. Motion passes unanimously.**

Griffin reported the Port has received a few quotes for the High Dock Harbor Office Project for concrete, electrical, and plumbing, and is seeking additional quotes for some of these to determine when and how we go forward this year.

Adamson informed that the Port was awarded \$13,100 from Oregon Emergency Management and FEMA for a cyber security grant program. These funds will go toward a robust cyber security package provided by Bandon IT and 3 new Apple workstations. Commissioner Goche made a comment about the grant being over the \$10,000 threshold. Griffin responded that his *spending* authority was \$10,000 but this was money *provided* to the Port in the form of a grant, acceptance of which does not require Commission approval under current policy.

**Port Manager's Report:**

The Army Corps of Engineers has submitted a letter detailing the Marina Redevelopment Project has met all criteria in the permit. Griffin explained the permit is valid for ten years and will allow maintenance if needed without additional permitting.

Griffin has been working with West Coast Contractors (WCC) and the Oregon State Marine Board (OSMB) on a corrective work plan to address alignment deficiencies in the placement of the subtidal pre-cast planks in the launch ramp. After conducting a sub-tidal survey, Griffin hired PND Engineers as a 3<sup>rd</sup> party to review the design life and function in proposed work plan. Commissioner Goche had concerns about the Port paying for PND to review. Griffin explained the 3<sup>rd</sup> party approach would avoid bias. The plan would go into action during November after the salmon season and would close the ramp for 3 weeks.

**Staff Report:**

Winchell has contacted the owner of the Marauder and the Admiral vessel in the launch parking lot on a timeline and plan to remove both vessels. Jason Miller who is the owner stated in communication with Winchell he plans to be back in 2 weeks and will have the vessels towed to Winchester Bay. Port staff have investigated costs on moving the vessel to the Prosper yard or to tow and haul out in Charleston. Both options would cost around \$7,500. Commissioners agreed to give Miller the 2 weeks then Port staff would proceed accordingly.

The OSMB included provisions of use in the grant agreement for the Marina Redevelopment funds that were received. Crabbing in the marina by public use has become a question of contractual liability. Previous decisions made by the Commission about crabbing in the marina were discussed. Winchell shared areas in Charleston and Sturdivant where crabbing or fishing is or is not allowed next to OSMB funded docks and signage designates areas. Commissioners discussed violation possibilities with OSMB for allowing crabbing and specific locations inside marina to allow pots. Commissioners decided to keep current policy of allowing crab pots however, all unattended pots are to be confiscated.

Fish trophy signs have been installed at Weber Pier and the old charter dock gangway location. Questions by commissioners about weight limit. Winchell will conduct weight test and report. The kiosk per OSMB grant agreement was installed at the top of ramp. Shingles still need to be added.

Relocation of jetty bar cam and power options were discussed. Adamson is looking into solar camera options and locations with Oregon Alarm. Adamson will report next meeting.

Griffin shared June 2024 hydro surveys from the Army Corps of Engineers which shows that the disposal site from the dredging during the redevelopment project have washed away and there is no shoaling.

Griffin proposed to formalize an agreement with the City of Bandon and all parties involved for the use of Port owned property used for the annual fireworks display. Fires and culturally sensitive materials have come into question the last few years. Griffin would like to draft agreement with Port attorney. **Commissioner Goche made a motion to direct Griffin to draft agreement with Port attorney for City of Bandon and all parties involved for the use of Port property to use for annual firework display. Motion seconded by Commissioner Butler. Motion passed unanimously.**

**Public Comment:**

None

Regular Meeting was adjourned at 6:00pm

Respectfully submitted by

Joshua Adamson